

Minutes of the Monthly Staff Meeting held on 1st March, 2021 at 1:05pm

The Principal began the meeting by welcoming the faculty members.

He appreciated the Exam Committee for doing good job of conducting the examination and also declaring the results on time.

Dr. Elizabeth said that she was having problems with recording the attendance on the IAIMS portal. Dr. Kissan requested all the teachers to email to college address with CC to him the issues faced by them while using the portal. He assured all the staff members that all the efforts would be taken to resolve the issues pertaining to IAIMS portal.

The Principal asked all the faculty members to attend webinars conducted by the College. Dr. Elizabeth added that under NAAC documentation the attendance for webinars is recorded, hence all the staff members should make it a point to attend the webinars.

The Principal discussed the stages the faculty have reached in attaining their Professorship. He asked them to apply under the 7th pay where 'No quota' system apply.

The Principal spoke about the programs to be conducted in the month of March 2021.

Following is the list of programs proposed and to be conducted:

2nd March – 'Cognitive Skills' workshop for faculty at 11 AM

4th March - Webinar on 'Designing Business Plan' at 9:30 AM

5th March- Academic training program on Communication techniques for administrative staff

by Women and Staff welfare Committee at 2.00PM

8th March- Webinar on 'Nutrition and Healthy Living

8th March - Street play by NSS students

9th March – 'Poster competition by Gender Champions

9th March- Webinar on 'Tourism Scenario in Goa' at 11AM

Dr. Elizabeth said that offline activities for students under Students Council are conducted every Tuesday conducted apart from other online activities. She also mentioned that the Economics Department will be organizing a webinar in the last week of March.


02/31/2021
PRINCIPAL
Govt. College Of Commerce & Economics
BORDA MARGAO, GOA

Dr. Elizabeth also suggested that programs related to faculty development should include the IQAC as Co-organizer, keeping in mind, as one of the NAAC requirements. She also asked for a change in the Assistant for NAAC. The Principal replied that he will consult the Head Clerk. Dr. Elizabeth also added that NAAC does not accept Lecture Basis teachers as Mentors.

The Principal said that the Decennial Year program of the College, which is to be conducted on 27th March, will not have a gathering keeping in mind the current situation. The Souvenir, with messages from various personalities involved with the College, will be released.

Dr. Fatima mentioned that two students from every batch would be invited for the program. She also inquired about the budget which was given to conduct the program. The Principal replied that the DHE has given NOC to conduct program without financial burden.

The Principal asked the Project Guides to register their students and also ask them guide the students through Google platform. He requested the faculty to send any information regarding College activities by mail to Dr. Kissan also as it has to be put up on the College Website.

Ms. Rupali said that a copy of all the FDP's attended by the staff members should be given for NAAC documentation. She also informed the Principal that though an application to receive documents (for NAAC) from the office was given around 3 months back, they were not yet received by her. The Principal replied that a separate meeting will be conducted to discuss issues related to NAAC.

Dr. Fatima said that only one copy of the exam remuneration bill was given to them. Dr. Norma replied that additional copies and a copy of the register for reference is kept with Ms. Nerita Fernandes, U.D.C..

Dr. Kissan raised a question about the social media presence of the College as it is necessary to build the image of the College. Principal told Ms. Vinita look into and be active in updating our achievement in Social Media.

The Meeting ended at 2 pm.


02/03/2021
PRINCIPAL
Govt. College Of Commerce & Economics
BORSA, MARGAO, GOA